

WESTHORPE PARISH COUNCIL

Email: clerk@westhorpeparishcouncil.gov.uk

**All Parish Councillors are summoned to attend a meeting of the Council to be held on
Tuesday, 22 September 2026 at 7.30pm at the Village Hall.
Members of the press and public are cordially invited to attend.**

Public Participation:

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself.

AGENDA

1. To consider apologies for absence.
2. To receive declarations of interest with regards to items on the Agenda and dispensation considerations.
3. To approve the Minutes of the meetings held on 19 May 2026 and 18 August 2026.
4. County Councillor Report.
5. District Councillor Report.
6. Speed Indicator Device (SID) update (Cllr R Brown).
7. Planning: To note the following planning application status:
DC/23/05193 and DC/23/05077 Bacton Middle School. The developer wishes to vary their application. The Parish Council's objections to the variation were submitted on 7 December 2023. The application is awaiting a decision.
8. Neighbourhood Plan update and consideration of a conditional offer of funding received from Mid Suffolk District Council (Cllrs Caley, R Brown, M Brown).
9. To consider actions to be taken to repair the noticeboard.
10. Finance Update
 - a. Review financial reconciliation as at 31 August 2026.
 - b. To note the following payments made since the 19 May 2026 meeting:
 - i. 21.05.2026 Cheque number 100516 V O'Hegarty £163.41 (Clerk's salary May 2026)
 - ii. 09.06.2026 Direct Debit to Nest Pension £6.81 (May 2026)
 - iii. 09.07.2026 Direct Debit to Nest Pension £6.81 (June 2026)
 - iv. 09.07.2026 V O'Hegarty £163.41 (Clerk's salary June 2026)
 - v. 24.07.2026 V O'Hegarty £170.22 (Clerk's salary July 2026)
 - vi. 24.07.2026 WelMedical Ltd £293.94 (Defibrillator battery)
 - vii. 24.08.2026 Westhorpe Village Hall Ltd £50.00 (hall hire – Jan, Mar, May, Aug 2026)
 - c. To approve the following payments:
 - i. £37.80 +VAT towards Clerk training course – Financial Introduction to Local Council Administration
 - ii. £214.00 Zurich Municipal Insurance (see 11. below)

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11. Insurance: Council to consider insurance renewal quote from Zurich Municipal Insurance in the amount of £214 (no change from last year) by 1 October 2026
12. Internal Audit 2026/27: Council to consider instructing Victoria Waples as Internal Auditor (cost in the region of £200 plus mileage – details awaited).
13. Schedule of meetings: To agree the dates for the 2027 Parish Council meetings.
14. Questions for the Chairman.
15. Date of next meeting Tuesday, 12 January 2027 at 7.30pm at the Village Hall.
16. Close of meeting.

Ginny O'Hegarty, Clerk to Westhorpe Parish Council

16 September 2026