

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council meeting to be held on Tuesday 18 March 2025 at 7.30pm at the Village Hall.

**Public Participation:**

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

**AGENDA**

1. Apologies and approval of absences
2. Declarations of interest and dispensation considerations
3. Minutes of Parish Meeting held on Tuesday 21 January 2025 previously circulated and taken as read – to consider, approve and sign.
4. Matters arising from Council Meeting held on 21 January 2025.
  - 4.1 Update on the actions agreed during the last meeting to combat speeding and inconsiderate driving.
5. Minutes of Parish Meeting held on Wednesday 19 February 2025 previously circulated and taken as read – to consider, approve and sign
6. Speed Indicator Device (SID) update – Cllr Brown
7. County Councillor Report
8. District Councillor Report
9. Planning Update
  - 9.1 DC/23/05193 and DC/23/05077 Bacton Middle School. The developer wishes to vary their application. The Parish Council's objections to the variation were submitted on 7 December 2023. As at 4 March 2025 the Mid Suffolk planning portal indicates the application is currently awaiting a decision.
  - 9.2 DC/25/00535 Westhorpe Hall The Street Westhorpe Stowmarket IP14 4SS Full Planning Application - Change of use from care home (Use Class C2) to dwelling-house (Use Class C3). At the 19 February 2025 meeting the Parish Council unanimously agreed to support the planning application. As at 4 March 2025 the Mid Suffolk planning portal indicates the application is currently awaiting a decision.
10. Flood Prevention. The Chairman to provide an update on the work carried out to prevent further flooding within the village.

11. Parish Clerk. The existing clerk has resigned and will relinquish the role on 31 March 2025. The Chairman to provide an update on the recruitment of a replacement Clerk.
12. Community Infrastructure Levy. A new farm worker's cottage has been built which is believed to be within the parish boundaries. Enquiries are in progress with MSDC to ascertain whether the property is in Wyverstone or Westhorpe.
13. Adoption of the phone kiosk located at Church Road, Westhorpe. BT have issued a template contract for the adoption of the phone kiosk which has been signed and returned. Await final completion.
14. Neighbourhood Plan. Discussion on the merits of a Neighbourhood Plan. Does the Parish Council wish to produce a Neighbourhood Plan?
15. Bacton Football Club. Bacton Football Club have emailed the Parish Council with a request for funding. How should the Clerk respond to this request?
16. Finance Update
  - 16.1 Review financial reconciliation as at 28 February 2025.
  - 16.2 The following payments have been made since the 21 January 2025 meeting.
    - a) 11.2.25 Cheque number 100482 - £20.00 Westhorpe Village Hall Ltd (hire of the hall for 21 May 2024 and 17 September 2024 meetings).
    - b) 11.2.25 Cheque number 100483 - £14.00 Westhorpe Village Hall Ltd (hire of the hall for the 21 January 2025 meeting).
17. Questions for the Chairman.
18. Date of next meeting – 20 May 2025.

Mark Eggleton Clerk to Westhorpe Parish Council