

To: Members of Westhorpe Parish Council

You are duly summoned to attend the Westhorpe Parish Council meeting to be held on Tuesday 21 May 2024 at the Village Hall which will immediately follow the Westhorpe Annual Parish Council meeting which is scheduled for 7.30pm.

Public Participation:

The public are invited to give their views and question the Parish Council on agenda issues or raise matters for future consideration at the discretion of the Chairman before the start of the Council meeting. Members of the public may not take part in the Parish Council meeting itself. All members of the press and public are cordially invited to attend.

AGENDA

1. Appointment of Chair of the Parish Council for the year 2024/2025.
2. Appointment of Vice Chair of the Parish Council for the year 2024/2025
3. Apologies and approval of absences
4. Declarations of interest and dispensation considerations
5. Minutes of Parish Meeting held on Tuesday 19 March 2024 previously circulated and taken as read – to consider, approve and sign.
6. Matters arising from Council Meeting held on 19 March 2024.
 1. Update on the tree surgery contractor's progress.
7. Speed Indicator Device (SID) update – Cllr Brown
8. Planning Update
 - 8.1 DC/23/00549 Shrubbery Farm, Walsham Road, Westhorpe, Stowmarket, Suffolk IP14 4SZ The Parish Council unanimously agreed to support this application. Planning application approved on 26 April 2024.
 - 8.2 DC/22/2190 HYB Shepherds Grove Bury Road Stanton Suffolk
The Parish Council submitted their observations on 18 February 2023. West Suffolk District Council refused this planning application on 4 April 2024.
 - 8.3 DC/23/05193 and DC/23/05077 Bacton Middle School. The developer wishes to vary their application. The Parish Council's objections to the variation were submitted on 7 December 2023. The application is currently awaiting a decision.
9. Flooding Update. The Chairman to update the Parish Council on the latest developments after supplying Andrew Moore with photographic evidence of recent flooding.
10. Norwich to Tilbury Pylons. The Chairman to update the Parish Council following the 23 April 2024 briefing session. The Parish Council submitted their objections to the National Grid on 12 August 2023.

11. Gigaclear discussion and update. Gigaclear are an internet service provider and have contacted at least three Westhorpe residents regarding digging up part of their properties to install fibre optic cable. The Chairman has written to Trading Standards to express his concerns about this matter.
12. District CIL Funding. CIL funding is available are there any projects that would benefit from this funding. The deadline for applying for this funding is 31 May 2024.
13. Review of Annual Governance and Accountability Return Form including Annual Internal Audit Report, Annual Governance Statement, Accounting Statement and Certificate of Exemption.
 - 13.1 Point for discussion. What constitutes a sufficient financial reserve?
- 14 Finance Update
 - 14.1 Review financial reconciliation as at 30 April 2024.
 - 14.2 The following payments have been made since the 19 March 2024 meeting.
 - a) 19.3.24 Cheque number 100469 - £900.00 Traffic Technology Ltd (SID solar panels).
 - b) 26.3.24 Cheque number 100470 - £441.48 Mark Eggleton (clerk's salary for the quarter ending March 2024).
 - c) 6.4.24 Cheque number 100471 - £22.80 SALC (payroll services).
 - d) 6.4.24 Cheque number 100472 - £8.00 Village Hall for hire of the hall.
 - e) 6.4.24 Cheque Number 100472 - £138.79 SALC subscription
15. Questions for the Chairman
16. Date of next meeting Tuesday 17 September 2024 at 7.30pm.

Mark Eggleton Clerk to Westhorpe Parish Council